



STAFF REPORT/RESOLUTION

TO: Southwest Washington Regional Transportation Council Board of Directors
FROM: Matt Ransom, Executive Director 
DATE: July 26, 2016
SUBJECT: **Bingen/White Salmon Data Collection: Data Collection Contract Authorization, Resolution 08-16-18**

AT A GLANCE - ACTION

This resolution describes the consultant selection process, summarizes the tasks for the Bingen/White Salmon Data Collection and asks the RTC Board to authorize the Executive Director to enter into a Local Agency Agreement with WSDOT and a consulting services agreement for the collection of transportation data.

INTRODUCTION

Working with WSDOT and the Klickitat County Transportation Policy Committee, the collection of existing traffic conditions along SR-14 in the Bingen/White Salmon area was identified as a need. The data collected will be used to inform future decisions in the region.

A contractor that specializes in the collection of transportation data is being sought to collect vehicle classification counts, turn movement counts, train counts, and origin and destination data. The collected transportation data along SR-14 in the Bingen/White Salmon area will be used to inform future transportation decisions. The data will also be used to support the upcoming SR-14 Bingen/White Salmon Circulation Study. RTC will work closely with partner agencies to finalize data collection and the consultant selection process.

This resolution requests that the RTC Board authorize the Executive Director to enter into both a Local Agency Agreement with WSDOT to obligate federal funds and a consulting services agreement with a selected firm for the collection of existing transportation data.

CONSULTANT SELECTION PROCESS

A Request for Proposals for the Bingen Data Collection was issued on July 15, 2016, and was advertised on RTC's website and in the Portland Daily Journal of Commerce. Submittals are due by August 2, 2016 at 4:00 pm. The review of the Request for Proposals will be carried out by a selection team with representatives from the Washington State Department of Transportation, City of Bingen, Port of Klickitat, and RTC. The review team will individually evaluate the proposals based on the selection criteria and recommend a contractor based on qualifications, related experience ability to meet the project scope and timeline, cost, and references.

PROPOSED SCOPE OF WORK

The study corridor encompasses the SR-14 corridor from Mile Post 63.5 (SR-141 Alt.) to Mile Post 68.0 (East Bingen City Limits), including the BNSF main line. The scope of work provides

for the collection of the following transportation data: Train counts, vehicle classification counts, peak intersection turn movements, and vehicle and truck origin and destination. The scope is subject to change.

POLICY IMPLICATION

The collection of transportation data will support regional transportation planning, by providing additional transportation data on the regional transportation system in the Bingen/White Salmon area.

BUDGET IMPLICATION

The contract would commit up to: \$27,556 in funding, comprised of \$23,836 in federal grant funds and \$3,720 in local matching funds. The federal grant funds have been amended into the FY 2017 UPWP, and the local matching funds have already been set aside in the YR 2016 RTC Budget.

ACTION REQUESTED

Adoption of Resolution 08-16-18 Bingen/White Salmon Data Collection: Data Collection Contract Authorization, which would 1) authorize the Executive Director to enter into a Local Agency Agreement with WSDOT to obligate \$27,556 in funding, and 2) authorize the Executive Director to enter into a professional services agreement at a cost not to exceed \$25,000 with the most qualified contractor to complete the scope of work.

ADOPTED this _____ day of _____ 2016
by the Southwest Washington Regional Transportation Council.

SOUTHWEST WASHINGTON
REGIONAL TRANSPORTATION COUNCIL

ATTEST:

Jack Burkman
Chair of the Board

Matt Ransom
Executive Director