



Open Recruitment for:  
**Associate Planner**  
(GIS Program)

**Status: Regular Full-time (FLSA Exempt)**

**Salary Range: \$74,186 - \$103,868 year (DOQ and comprehensive benefit package)**

**Location: Vancouver, Washington**

The Southwest Washington Regional Transportation Council (RTC) is an association of governments engaged in the coordination of regional transportation planning and related federal funding programs for Clark, Skamania, and Klickitat counties. RTC is the designated federal Metropolitan Planning Organization for Clark County, and state designated Regional Transportation Planning Organization for the three counties. RTC coordinates with twenty-five government agencies and tribal nations and is governed by a Board of Directors composed of state, county, city, other government agency officials, and a tribal nation.



**POSITION PROFILE:**

This position is offered as a career professional. The incumbent will perform a variety of functions which focus on development and oversight of agency Geographic Information Systems (GIS) and related technical systems; and, will also support the agency's general transportation data research, transportation planning, policy development and compliance activities. The incumbent will: manage GIS systems, prepare analysis and reports, make public presentations, and coordinate work production and deliverables efficiently with internal and external partners.

Candidates shall have a proven track record in demonstrating personal initiative and producing high quality products. Incumbents are required to work effortlessly in a team-based environment, manage their assignment work production for on-time and precise results, and collaborate in all aspects of work program delivery.

**KNOWLEDGE AND ABILITIES:**

- Practical experience with contemporary geographic information systems, which include: methods of creation and production, including experience with related database, statistical and mapping/design software.
- Ability to conceive and produce GIS data, online and print maps, comprehensive reports/plans and make public presentations of work products to agency and community partners.
- Knowledge of methods and practices of: regional planning, geographic spatial analysis and presentation, and demographic and transportation data statistical analysis.
- Ability to prepare: comprehensive regional planning and policy analysis, conduct inventories and assessments, organize and analyze statistical information, and provide support to all aspects of agency work.
- Demonstrated ability to function in a professional office work environment, which includes: independently, as a team partner, and/or program leader.

## **DESIRED CANDIDATE EXPERIENCE:**

Demonstrates individual, team-work, and project/program management skills, in combination to the following:

- Minimum of years expected: 2-4 years of responsible project planning experience, including team lead for projects and programs (years of experience is measured in combination with accredited degrees).
- Bachelor or Master's degree in geography, urban planning, engineering, or related field of study.
- A combination of education and work experiences will be considered together in assessment of abilities required to perform the job.

### Technical Skills

- Practical use and development experience with ESRI software, such as ArcGIS Pro and ArcGIS Online, and related spatial planning database and modeling systems.
- Knowledge interpreting or applying statistical data and results, and producing work products in contemporary report publishing software.

## **WORKING ENVIRONMENT:**

Full Time: 40-Hours Per Week.

Work Location: The primary work location is at RTC business offices in Vancouver (WA). RTC is currently operating in a *fixed* Hybrid-Telecommute work format as follows: Monday-Wednesday in office; Thursday-Friday remote option. RTC Telecommuting policy and practices may evolve over time, and no permanent telecommute arrangement is offered or implied.

## **TO APPLY:**

- Applicants must submit a cover letter, resume, and completed/signed RTC employment application.
- Review of applications is ongoing at time of receipt, and the recruitment is open until filled.
- Email complete application materials to:

Email: [info@rtc.wa.gov](mailto:info@rtc.wa.gov)

### Disclosures

- RTC is an EEO / ADA / WLAD / Drug-Free Workplace
- Prior to employment, applicants will be subject to U.S. employment eligibility review using [E-verify](#) systems.

### **Title VI Compliance**

The Southwest Washington Regional Transportation Council (RTC) assures that no person shall, on the grounds of race, color, national origin or sex, as provided by Title VI of the Civil Rights Act of 1964 and the Civil Rights Restoration Act of 1987 (P.L. 100.259), be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity. RTC further assures that every effort will be made to ensure nondiscrimination in all of its programs and activities, whether or not those programs and activities are federally funded.



Materials can be provided in alternative formats by contacting the Southwest Washington Regional Transportation Council at 564-397-6067 or [info@rtc.wa.gov](mailto:info@rtc.wa.gov)

## COMPREHENSIVE BENEFIT PACKAGE

RTC provides a compensation package that includes salary and benefits. Benefit eligible employees are provided access to a wide range of benefits including:

*Employer Paid:*

Medical / Dental / Vision  
Life Insurance  
Accidental Death & Disability (AD&D)  
Long-term Disability (LTD)  
Washington State Public Employees Retirement System (PERS)  
Paid Time Off (PTO)  
Paid Holidays  
Employee Assistant Program (EAP)  
Commute Trip Reduction incentives

*Employee paid:*

Life / AD&D / LTD buy-up  
Dependent Care / Flexible Spending Accounts  
WA PERS / 457 Deferred Compensation

### About the greater RTC Region

RTC business offices are located in downtown Vancouver (WA), which is in the heart of the greater Portland/Vancouver metropolitan area. Abundant access to social, entertainment, recreational and urban services are within the metropolitan area. Abutting the metro area are world renowned outdoor recreation areas of the Columbia River Gorge Scenic Area, Gifford Pinchot and Mt Hood forests, and a couple hours drive to coastal communities along the WA and OR Pacific coast. Renowned educational systems (K-12 and University), thriving urban centers and walkable neighborhoods make this Pacific Northwest region among the most desirable regions to live, work and play.

